

Industrial Security Professional (ISP) Certification Committee Report

September 2008

Committee Members

- Priscilla Crawford, ISP – Co-Chair
- Barbara Taylor, ISP – Co-Chair
- Dr. Jim Hickok, ISP – Program Advisor
- Sharon Tannahill – NCMS Executive Director
- Karin Lee – Exam Generation & Maintenance
- Exam Review & Update Subcommittee
 - Cheryl Pelton, ISP
 - Joe Reuter, ISP (COMSEC elective)
 - Bohdan Stryk, ISP (Information Systems Security section)
- On-line Practice Exam
 - Leonard Moss, ISP – Lead
 - Patrick Dale, ISP
 - Ray Hair, ISP
- SPeD Comparison Subcommittee
 - David Bledsoe, ISP – Lead
 - Lisa Doman, ISP
- SAP Elective Subcommittee
 - Curt Kerrick, ISP – Lead
 - Patrick Dale, ISP
 - Gary Doss, ISP
 - Cindy Moiani, ISP
- Monitor ISP Web Page Subcommittee
 - Bill Uttenweiler, ISP – Web Master
 - Alycia Harris, ISP
- New Exam Questions Subcommittee
 - Pat Robbins, ISP – Lead
 - James Bailey, ISP
 - Cathy Lybrand, ISP
 - Robin Smith, ISP
 - Polly Rupe, ISP
 - Jeanne Young, ISP
- Recertification Credit System Subcommittee
 - Dianne Raynor, ISP – Lead
 - Dotti Bitner, ISP
 - Alycia Harris, ISP
 - Hazel Martinez, ISP
 - Paul Michaels, ISP, CPP, PSP
- Exam Prep Program & Workbook Subcommittee
 - Bill Uttenweiler, ISP – Co-Lead, “EPP Workbook” Editor
 - Pat Robbins, ISP – Co-Lead, “EPP Workbook” Primary Editor
 - Dianne Walton, ISP – Co-Lead, “The Annotated NISPOM” Editor
 - James Bailey, ISP – Mentor
 - Kat Boyer, ISP – Feedback Evaluator
 - Patrick Dale, ISP – Mentor
 - John Dean, ISP – Mentor
 - Liz Fant, ISP – Mentor
 - Joe Fulco, ISP – Elective Mentor (OPSEC and Counterintelligence)
 - Elaine Jennings, ISP – Mentor
 - Hazel Martinez, ISP – Mentor
 - Scott Minke, ISP – Elective Mentor (Intellectual Property)

- Cynthia Moiani, ISP – Mentor
- George Quin, ISP, CPP – Mentor, Ch. 10 SME
- Joe Reuter, ISP – Elective Mentor (COMSEC/TEMPEST)
- Erica Simmons, ISP – Mentor
- Rick West, ISP – Mentor, Ch. 8 SME
- Jeanne Young, ISP – Mentor
- Members not assigned to a subcommittee
 - Conrad Hertzog, ISP
 - Debra Holtzclaw, ISP

Committee Objectives for the 2008 – 2009 Society Year

- Assist the ISP Accreditation Committee in obtaining accreditation
- Review and update the ISP exam, as necessary
- Implement the on-line practice exam
- Monitor development of the SPeD program
- Implement the SAP elective
- Monitor the ISP web page for currency
- Incorporate new questions into the exam
- Determine whether or not to change to Continuing Professional Education credits for recertification
- Continue to host and improve the Exam Prep Program

Committee Accomplishments for the Quarter

Exam Prep Program

- Updated the Mentor's version of the EPP Workbook for Round #6.
- Began Round #6 in mid July. There were 120 candidates registered to participate by the start of the round. One individual who registered was a U.S. citizen stationed overseas.
- Wayne Lund, a DSSA instructor is taking the EPP this round and will provide us with any tips/techniques/feedback that will help improve our program.
- Moved the "Searching the Annotated NISPOM" lesson from call #11 to call #1B so participants would have this knowledge/skill to assist them through the rest of their studies, as well as in taking the exam.
- Sent out encouraging notices to candidates to make a commitment to take the exam.
- Notified EPP candidates about ½ way through the round that they should complete their applications to take the test, if they feel preparation is going well. Advised them on what a supervisory letter of recommendation should contain.
- Summarized the critiques from Round #5 for easy use in making improvements to the program and the workbook, as needed.
- Recording of the calls is going well this round. There have been intermittent technical problems, but candidates appreciate having the recording to review if they miss the regular telecon.
- Registered twenty-three people so far for Round #7 which will begin in early 2009.
- Solicited testimonials from ISPs on how the attainment of certification has impacted them and their careers. The new testimonials were added to and greatly increased the "Testimonials" web page. This page can be used if you are looking for information to encourage others to become ISP certified. The testimonials demonstrate the personal, professional, company and overall benefits to the NISP that come with being certified.

General

- Evaluated the questions missed by those candidates who took the hardcopy exam in June 2008. Made minor revisions for clarity to several questions that were missed by a majority of the candidates taking the exam.
- Wrote an article for the CM Bulletin on the ISP Certification Committee goals for the 2008 – 2009 Society year, ISP program updates, and recertification reminders.
- Assisted the Executive Director in determining whether two candidates were eligible to take the exam and whether or not to accept certain activities submitted for recertification credit.
- Posted several new Intellectual Property references to the ISP Study References & Sources page.
- Sent a message to all ISP Certification Committee to determine on what subcommittee(s) they wanted to serve this year.

- Revised the draft ISP Recertification policy and ISP Lifetime Certification policy for consideration by the BoD.

Planned Activities

- Determine how best to implement the on-line practice exam.
- Determine how to validate the new SAP elective.
- Determine how to validate the new exam questions.

ISP Metrics for the 2007 – 2008 Society Year

- Number of ISPs at the beginning of the Society year: 150
- Number of candidates who took the exam for the 1st time: 38
- Number of candidates who passed the exam the 1st time: 28 (74% pass rate)
- Number of candidates who took the exam for the 2nd+ time: 2
- Number of candidates who passed the exam the 2nd+ time: 2 (100% pass rate)
- Number of candidates who received certification under DoE requirements: 1
- Number of ISPs due for recertification who did not meet requirements: 8
- Number of ISPs at the end of the Society year: 173

Respectfully submitted,

//signed//

Priscilla Crawford, ISP

Barbara Taylor, ISP, CPP

Co-Chairs