

Industrial Security Professional (ISP) Committee Report

January 2006

COMMITTEE MEMBERS

- Kathy Dolan – Co-Chair
- Barbara Taylor – Co-Chair
- Cheryl Pelton
- George Quin
- Bill Uttenweiler
- Sharon Tannahill – NCMS Executive Director
- Jim Hickok – Program Advisor
- Karin Lee – Exam Generation & Maintenance

COMMITTEE OBJECTIVES

- Develop an on-line version of the ISP exam
- Review the ISP exam to ensure all questions/answers are accurate and relevant, considering new guidance, processes, and systems
- Ensure that the ISP web site is current, relevant, and includes all useful information
- Update and improve the ISP certificate
- Determine other potential sources of recognition for ISP holders
- Determine the steps necessary to obtain official accreditation for the ISP certification
- Review recertification criteria and determine if any changes should be made
- Determine the feasibility of developing a cyber track of the ISP test
- Initiate a informal Workshop/Recognition Session for ISPs at the upcoming National Seminar

COMMITTEE ACCOMPLISHMENTS

- The on-line version of the ISP exam is complete and currently in use. The committee has been in contact with the individuals that took the ISP exam on-line and it seems to be an overall success.
- Kathy and Barbara have completed the review of current exam questions (core questions first then elective questions) for accuracy and relevancy in the light of new ISLs, policies, and implementation of JPAS/e-QIP which have come into play since the development of the exam. All updates and changes have been provided to Karin Lee.
- Kathy and Barbara are currently in the process of reviewing the drafted questions that were supplied by committee member, Mr. Bill Uttenweiler, last quarter. These new questions are from recent ISLs and the JPAS and e-QIP gateways to broaden the test content and ensure all relevant sources of information are included. The questions were updated when the JCAVS change was released December 2005. The plan is to have this completed in time to include some of these questions in the June 2006 exam.
- The committee is considering a suggestion to provide a sample exam on-line. This would include about 15 questions pulled from the current core exam. These questions would be permanently removed from the exam. Providing a sample exam would allow people studying for the exam to gauge their level of preparation and practice their test-taking skills.
- Worked on developing a new more sophisticated/elegant ISP Certificate. It was decided to have the original vendor in Colorado Springs design and print the certificates. This is in the final stages. Kathy Dolan received the draft- product and approved the format. The final will be done and reviewed before the end of the year. It is anticipated that the certificates will start being issued in January. The certificates will be signed by the current President and the ISP Chairperson. Kathy will provide an update at the January Board meeting.
- Considering a suggestion to create an ISP e-mail alias (isp@classmgmt.com) to facilitate e-mail communications to certified ISPs. In the interim, Bill Uttenweiler created a text file with addresses of all

available ISPs. The process is time consuming and has to be repeated periodically to add newly certified professionals. The recommendation of the creation of an e-mail alias is also an agenda item for the upcoming January Board meeting.

- Considering numerous other suggestions to improve the program, provide credit to ISP certificate holders, and increase the value of obtaining an ISP certificate.
- Barbara and Kathy have coordinated with the National Seminar Committee to include a workshop/recognition session exclusively for ISP's at the National Seminar. This venue will provide an opportunity for ISPs to network and discuss the recertification process or any other ISP- related information. The President will also attend this session in honor of the ISPs. The committee will provide a synopsis of this session to Diana Thornton, National Seminar Committee Program Chair, so that this activity can be properly advertised.

PLANNED ACTIVITIES

- Obtain accreditation procedures/requirements from Jim Hickok and move forward on obtaining accreditation for our certification.
- Print and send new Certificates to existing ISPs.
- Review the draft exam questions; submit accepted questions to Karin for addition to the test.
- Determine whether sample test is a good idea; coordinate with Karin to remove selected questions from the exam.
- Discuss other suggestions as they are brought up and implement as needed.

Respectfully submitted,

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Kathy Dolan, ISP, CPP

Barbara Taylor, ISP, CPP

Co-Chairs